



Indoor Party Package Program

(Mondays –Sundays)



Reservation Interest Form

Must be submitted at least 30 working days prior to event.

Today's Date: _____ Room Requested: _____

Contact Name/Group or Organization: _____

Address: _____ City: _____ Zip: _____

Work Phone: _____ Home Phone: _____

Cell/Pager: _____ Email: _____

Date of Event: _____ Type of Event: _____

Client set-up time: _____ Client clean-up time: _____

Entertainment time from: _____ to: _____ Total: \$ _____

Birthday Boy/Girl's name: _____ Age: _____

Number of children: _____ Children's ages: _____ Number of adults : _____

Other special needs: _____

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

USER agrees to abide by Community and Cultural Center policies and procedures. USER agrees to protect, defend and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by USER, USER'S agents, officers, employees, subcontractors, or independent contractors hired by USER. The only exception to USER'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence of CITY. This hold harmless agreement shall apply to all liability, regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by USER.

_____ \$10 for each additional participant (over 15 children) and \$5 for each additional participant (over 20 children).

_____ There will be a \$25 processing fee charged per all reservations and a security/damage refundable deposit for \$100 .

I, the undersigned, have read and understand the rules and regulations for facility use.

Print your name

Signature

Date

Important Note: This form does not constitute a confirmed reservation.

Indoor Party Package Program Includes:

- **Children's Pavilion Room** rental (6 child size tables, 24 child size chairs, 2 six foot tables, counter, a sink, 36 cubbies, & ice), playground and interactive water feature.
- **Diana Murphy Room** rental (10 tables, 40 chairs, 3 sinks, & outdoor patio), ice, amphitheater grass area & interactive water feature.
- Special individual program of activities designed for your party by a Recreation Specialist.
- Fun activities to choose from such as: indoor & outdoor games, races, contests, sports, obstacle relays, parachute, music, silly magic, comedy, movement, balloons animals (crazy hats & more), or face painting.
- Equipment, materials, supplies and staff for a variety of recreational activities.
- Optional: leadership for the piñata activity and gift opening.

Indoor party times & days available: (for parties during the week please contact the Community Center)

Children' Pavilion Room (3 hours of Room Rental with 1.5 hours of entertainment)

Saturdays & Sundays *Option # 1:* 10:00 am - 1:00 pm
 Option # 2: 2:00 pm - 5:00 pm

Diana Murphy Room (3 hours of Room Rental with 1.5 hours of entertainment)

Saturdays & Sundays *Option # 3:* 10:30 am - 1:30 pm
 Option # 4: 2:30 pm - 5:30 pm

The Indoor Party Package Program is designed for children ages 2-10.

IMPORTANT NOTE: Child care is not provided by the City. Children are not to be left unattended at the Community Center.

User Group	Children's Pavilion Room (Based on 15 participants)	Diana Murphy Room (Based on 15 participants)
Non-Profit Groups 501(c) Form Required	<i>Option # 1 & 2:</i> \$230 <i>additional hours:</i> \$70 per hour	<i>Option # 3 & 4:</i> \$210 <i>additional hours:</i> \$70 per hour
Residents	<i>Option # 1 & 2:</i> \$250 <i>additional hours:</i> \$80 per hour	<i>Option # 3 & 4:</i> \$230 <i>additional hours:</i> \$80 per hour
Non-Residents	<i>Option # 1 & 2:</i> \$280 <i>additional hours:</i> \$90 per hour	<i>Option # 3 & 4:</i> \$260 <i>additional hours:</i> \$90 per hour

Note: We require a non-refundable \$25 processing fee & a \$100 security/damage refundable deposit.

Additional Options:

Additional Participant (over 15 children)\$10 each guest
Additional Participant (over 20 children)\$5 each guest
Additional Birthday Crown\$3 each
Additional Party Favor\$2 each

For more information or to book the Party Package Program **including weekdays**, please contact Chiquy Schoenduve at (408) 782-0008 at the Morgan Hill Community & Cultural Center, Recreation & Community Services Division. Chiquy habla español.
Visit the City of Morgan Hill's Website: www.morgan-hill.ca.gov